

**DNA Regular Meeting Minutes**  
**Nampa Development Services Center**  
**500 12<sup>th</sup> Ave S**  
**July 14, 2025 8:00am**

**Call to Order:** 8:02am

**Roll Call:** Julie Vincent, Michael Vernor, Clayton Borah, Beatrix Westmorland, Skee Wood

**Guests:** Amber Bothwell, Oscar Diaz, Morgan Treasure

**(1) Minutes**

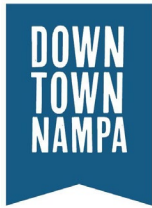
- a. **Action Item:** Approve June 9, 2025, meeting minutes
  - i. **MTA:** Wood, 2<sup>nd</sup> Westmorland
  - ii. **Motion Passed, none opposed**
- b. **Action Item:** Approve special meeting minutes June 23, 2025
  - i. **MTA:** Wood, 2<sup>nd</sup> Westmorland
  - ii. **Motion Passed, none opposed**

**(2) Reports**

- a. Financials
  - i. **Action Item:** Approve June 2025 financials as presented
  - ii. **MTA:** Wood, 2<sup>nd</sup> Westmorland
  - iii. **Motion Passed, none opposed**
- b. Collection's report
  - i. Received our first check from collection agency
  - ii. Healthy Family Chiropractic is still petitioning to be excluded from DNA and will likely have to be sent to collection agency
- c. City Report
  - i. Items in this report addressed later in this agenda
- d. Downtown Coordinator Report
  - i. Wall Street Alley / Trash Compactor
    - 1. Has been a struggle. Bothwell/Treasure working with Republic to get the right dumpsters in the right places.
  - ii. New Businesses:
    - 1. White Moth Vintage moved in. Bothwell went to visit and welcome them.
    - 2. Smokey Pickle BBQ opening soon

**(3) Committees Reporting**

- a. **Design:**
  - i. Ash trays have been placed around downtown Nampa. Currently working on adding bistro lights to Wall Street and creating new street banners.
- b. **Economic Vitality:**
  - i. Collecting and reviewing data. Continuing to schedule out and organize Power Hours. Working on materials to recruit restaurants.
- c. **Promotions:**
  - i. Continuing the events season.
- d. **Organization:**



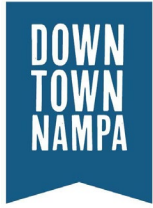
- i. Reviewed CPA Options since we are currently using two different CPAs for bookkeeping and taxes. Will stick with the process for now and review again next year.
- ii. Working on a Witco Contract, since the old contract is no longer valid after the reorg.
- iii. Spent a long time doing a budget review, including event-specific conversation with Oscar. All part of the 5-year plan and SOP development.

#### **(4) New Business**

- a. **Action Item:** Elect Michael Vernor as Vice-Chair
  - i. Borah and Wood discussed the increasing responsibilities of the Vice Chair and Wood has decided to step down. Borah asked Vernor if he would fill the role, pending board approval.
  - ii. **MTA:** Wood, 2<sup>nd</sup> Westmorland
  - iii. **Motion Passed, none opposed**
- b. **Action Item:** Approve amended FY2025 budget
  - i. **MTA:** Wood, 2<sup>nd</sup> Westmorland
  - ii. **Motion Passed, none opposed**
- c. **Discussion Item:** Funding and administration of *Downtown Christmas Lights Project* to line the top of buildings with year-round lighting.
  - i. Treasure gave a brief overview of the \$100,000 gift that is available, and how the city cannot process it fast enough to happen this year, would like to use the DNA/DNF as a vehicle to expedite the process.
  - ii. Bothwell will be responsible for the project either way.
  - iii. Generally, a warm reception, with mention that some building owners will likely resist.
- d. **Discussion Item:** Purchase of security camera at the trash enclosure in the amount of \$9,374.21.
  - i. Bothwell gave brief overview of reasoning and process.
  - ii. There are concerns of necessity and cost.
  - iii. Bothwell has suggestions and will review lower cost options.
- e. **Discussion Item:** Alcohol at events
  - i. Treasure explained that due to 501c3 status, we already have a liquor license. Also, we are already paying for full insurance at events.
  - ii. Vincent mentions the necessity to support the downtown businesses and make sure alcohol sales won't interfere with them.
  - iii. Westmorland recognizes that the organization needs the funds and believes it will not interfere with downtown establishments. She also recommends a detailed review of all purchase and service procedures and will start a list.

#### **(5) General Discussion**

- a. Downtown Parking



- i. Vincent notes that parking is still an ongoing issue and would like to see employees park elsewhere and leave street parking for customers.
- ii. Treasure reminds us that this issue has been ongoing for over a decade.
- iii. Suggestions are made for utilizing the parking garage and other spaces.
- iv. Bothwell reached out to code enforcement for a conversation with the DNA.

**(6) Announcements**

- Annual meeting - Wed, 8/27 6pm-8pm @ Real Life Community
- Brady Brummett resigning from the board of directors due to job relocation
- July Third Thursday: July 17, 2025 from 6:00pm - 9:00pm
- Next Regular Board Meeting August 11, 2025, 8:00am – Nampa Development Services Center
- Next downtown Power Hour is Wednesday, Aug. 6, 2025 6:00-8:00pm